**Professional Membership of ISMAUK - Application Form**

**Please complete this Application Form, then save it in WORD format and return it by email to** [**membership@isma.org.uk**](mailto:membership@isma.org.uk) **with all relevant supporting documents**.

In addition, please download and keep these four supporting information sheets for future reference. They may help you with your application:

* [Guidelines for Becoming an ISMAUK Member](http://draft21.webprosites.co.uk/sites/default/files/clients/413/Guidelines-to-Become-an-ISMAUK-Member.pdf)
* [Definition of Stress](http://draft21.webprosites.co.uk/sites/default/files/clients/413/Definition-of-Stress.pdf)
* [The ISMAUK Charter](http://draft21.webprosites.co.uk/sites/default/files/clients/413/ISMAUK-Charter.pdf)
* [Professional Code of Conduct](http://draft21.webprosites.co.uk/sites/default/files/clients/413/ISMA-Code-of-Conduct.pdf)

**SECTION A – General Information**

**1. Your contact details**

Name: Click or tap here to enter text.

Email: Click or tap here to enter text.

Telephone: Landline: Click or tap here to enter text.

Mobile: Click or tap here to enter text.

Contact address (or business address if applicable): Click or tap here to enter text.

Your website address: Click or tap here to enter text.

**2. References:** Please provide **two** professional references from people who have known and/or worked with you for a minimum of one year, e.g. a tutor, clients or senior colleagues. *Please advise your referees in advance that they will have two weeks to respond from the date when the request was sent.*

Please include their email addresses and phone numbers below so we can contact them: ****

**General Information / continued**

**3. Agree and confirm these statements**

Please tick the four boxes below to confirm these four statements:

1. You confirm that you have successfully completed a qualifying programme(s) of relevant training with criteria that make you eligible for ISMAᵁᴷ Professional Membership

**\****Please refer to the Guidelines for Becoming an ISMAUK Member and to the Definition of Stress*

1. You agree that, on becoming a member, you will comply with ISMAᵁᴷ’s Professional Code of Conduct and will facilitate the implementation of the ISMAᵁᴷ Charter, as it applies to your own professional practice
2. You confirm and agree that, by becoming an ISMAUK member, you have current professional indemnity insurance, and will renew and maintain your PI insurance **for the duration of your membership**  *(A copy of your current PI insurance certificate must be submitted with this application)*
3. You confirm that you have provided two professional / character references from people who have known and/or worked with you for a minimum of one year,

e.g. a tutor, clients or senior colleagues

**SECTION B – Qualifications, Skills and Experience**

**1.Qualifications**

Please provide details of stress management training programme(s) you have completed, making you eligible to apply for ISMAᵁᴷ Professional Membership:

Name(s) of training school(s), college(s), university(ies), tutor(s) and course(s):

****

University/ college / training school email address: Click or tap here to enter text.

University/ college / training school website: Click or tap here to enter text.

|  |  |
| --- | --- |
| Taught hours | Click or tap here to enter text. |
| Self-directed hours | Click or tap here to enter text. |

Approximate total number of hours of study: Click or tap here to enter text.

**Please refer to the Guidelines for Becoming an ISMAUK Member and tick the boxes if you have covered these three topics:**

**Topic 1.** Understanding Stress (*core requirement*)

**Topic 2.** Frameworks for Stress Prevention and Management – Organisational

**Topic 3.** Frameworks for Stress Prevention and Management – Individual

**Qualifications attained with date(s) – please include all that may be relevant:**

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**2. Skills and Experience**

Please provide brief details of any relevant work experience or special interests you have, including any areas that relate to stress, resilience and mental health, or work involving wellbeing and performance.

Here you can also expand on your experience involving wellbeing and performance, both past and present, relating to your line of work, e.g. private practice, trainer, corporate organisation, any voluntary work undertaken.

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This information will be used to help match any enquiries our administrator receives to a member who specialises or has skills and interest in the relevant field.

You can also include this information in your Directory listing as an ISMAUK member

**3. Professional membership organisations you are a member of (you can include ISMAUK)**

Please state how long you have been a member of each and at which level -

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Please provide a short paragraph explaining why you wish to become a member of ISMAUK, and how you would use your membership to enhance your own practice, as well as supporting and promoting the values of ISMAUK.

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**SECTION C**

Please confirm that you have attached PDF copies of the following:

**Copy of your current PI insurance certificate**

**Copies of all certificates relating to qualifications**

When submitting your application please pay

**a non-refundable administration fee of £30**

Please pay via the ISMAUK website <https://isma.org.uk/administration-fee>

Please save this application form in WORD and then email it together with the PDF

copies of your certificates and PI insurance to [membership@isma.org.uk](mailto:membership@isma.org.uk)

**ISMAUK looks forward to welcoming you into our professional community.**

**SECTION D**

**FOR ISMAUK OFFICIAL USE ONLY**

**For Membership Advisory Team**

Reviewed by:

****

**Section B** completed and checked: **Approved**  **Declined**

Any relevant feedback from references:

****

**Recommendation for:**

****

To become an ISMAUK Member **Yes**  **No**

Reason if no:

****

Membership Advisory Team - comments and action taken:

****

**ISMAUK Membership Secretary - Action Taken**

* Letter sent via email to applicant advising the outcome
* If successful, send Membership and Charter certificates plus both logos,

and Conditions of Use information relating to the logos.