**Corporate Membership Application Form:**

**(Non-Voting Status)**

**About ISMA**

The International Stress Management Association [ISMAUK] is a registered charity and the lead professional body for workplace and personal Stress Management, Well-being and Performance. We promote sound knowledge and best practice, nationally and internationally.

**Membership is open to organisations fulfilling the following criteria:** Tick to agree

* Agrees to comply with the ISMAUK Charter [ ]

The ISMAUK Charter promotes wellbeing, particularly psychological wellbeing which

enables effective performance at work. This Charter provides the information and

guidelines for all those who wish to demonstrate this openly and pledge their positive

commitment to the above.

* Have a current Health and Safety policy: [ ]

This is a legal requirement if you employ five or more people, *Stress is considered a hazard*

If you have fewer than five employees, you do not have to write anything down, though it is considered useful to do so.

* Understands the requirements for a Stress Risk Assessment: [ ]

Employers have a legal duty to protect employees from stress at work by doing a risk

assessment and acting on it. If you have fewer than five employees you don’t have to write

anything down. If you have five or more employees, you are required by law to write the risk assessment down.

**Further information can be found on the HSE website** <http://www.hse.gov.uk/stress>

**For ISMAUK Trainers and Consultants that can offer advice and provide Organisational Stress Risk Assessments please contact****admin@isma.org.uk**

Please download from the website to assist with your application the following two PDF’s:

* [ISMAUK Charter](http://draft21.webprosites.co.uk/sites/default/files/clients/413/ISMAUK-Charter.pdf)
* [Professional Code of Conduct](http://draft21.webprosites.co.uk/sites/default/files/clients/413/ISMA-Code-of-Conduct.pdf)

**SECTION A – General Information**

Please complete, save and return this form with any relevant documents by email to: admin@isma.org.uk

**Company details:**

* Please indicate which best describes the size of your organisation or company:
1. Small (2-25 employees) £255 for the 1st year then £225 renewal [ ]
2. Medium (26-250 employees) £405 for the 1st year then £375 renewal [ ]
3. Large (over 251 employees) £555 for the 1st year then £525 renewal [ ]

**\***The first yearincludes a one off non-refundable £30 admin fee

Name of Company /Organisation: Click or tap here to enter text.

Name of primary contact: Click or tap here to enter text.

Registered business address: Click or tap here to enter text.

Email: Click or tap here to enter text.

Telephone: Landline: Click or tap here to enter text.

 Mobile: Click or tap here to enter text.

Website address: Click or tap here to enter text.

**Company Profile:**

* Please indicate which best describes your profile:
1. Sole Trader [ ]
2. Partnership [ ]
3. Limited Company [ ]
4. Charity [ ]
5. Other [ ]

 Click or tap here to enter text.

**About your company / organisation**

* Please indicate which best describes your company/ organisation (tick more than one if appropriate)
1. Stress Management is the primary function of our business [ ]
2. Stress Management is one of the services we offer to external clients [ ]
3. Our business is training Stress Management Practitioners [ ]
4. We provide services specifically related to Stress Management [ ]
5. We provide other relevant services, or are a business with an interest in stress, wellbeing, and mental health either specifically, or within the organisation [ ]

Click or tap here to enter text.

**Reference:**

Please provide **one** professional reference for your organisation.

E.g. A client organisation that has contracted with you for a Stress Audit, or training, coaching, therapy or other services or products related to Stress Management.

**\***We will contact your Referee before your application is accepted.

*Please advise your referee in advance, and that they will have two weeks to respond.*

Referee (Include: Name, Company name and their job role, Web address, Email and phone number):

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**SECTION B**

**Terms and Conditions:**

You confirm and agree, that by accepting Corporate Membership of ISMAUK,

you have a current Health and Safety Policy (if you employ five or more people) [ ]

**\***Copy of policy attached

Agreement that on becoming a Corporate Member of ISMAUK you will facilitate [ ]

the implementation of The Charter as it applies to your organisation and comply

with ISMAᵁᴷ’s Professional Code of Conduct.

With the submission of your application please pay:

**Administration fee of £30**  [ ]

To be paid via the ISMAUK website link: <https://isma.org.uk/administration-fee>

**SECTION C**

**FOR ISMAUK OFFICIAL USE ONLY:**

Criteria have been: Approved [ ]  Declined[ ]

Any relevant feedback from reference:

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**Recommendation:** for (Click or tap here to enter text.) To become an Corporate Member of ISMAUK Yes: [ ]  No**:** [ ]

Reason if no:

****

Referred to the Chair of ISMAUK: Yes [ ]  No**:** [ ]

Comments and any action recommended:

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**Administrator of ISMAUK**

Letter to applicant advising of the outcome. [ ]

If application is successful the following will be sent:

* Corporate Membership certificate and Logo
* Charter Certificate and Logo
* Conditions for Use of Logo sent. [ ]